UCSF Continuing Education Portal

CloudCME

What's New for RSS Administrators

Single Sign-on for UCSF Employees

Before	After
All users were required to create a new account using email and a password.	Our new CE Portal in CloudCME works with UCSF MyAccess. UCSF employees sign in with the login credentials associated with their UCSF MyAccess account. One less login and password to remember!

New Interface for Credit Request Applications

Before	After
The application form is completed in sections using horizontal tabs. Required forms were conditionally displayed depending on various selections during the process. Course Directors and Planning Committee Members assigned to an application were asked to complete or update a disclosure of financial relationships form upon assignment.	Although the look and feel has been upgraded, the application form in CloudCME will still be completed in sections using tabs each containing a single form. The tabs will be vertical rather than horizontal and each form will conditionally display required questions based on other responses within the form. A signature field at the end of the process is now required to submit the application.

A New “Pre-Application” Process

Before	After
An application could be submitted, even for activities that were not previously vetted by the Office of CME, requiring additional communications or meetings to review. New ideas for continuing education activities required the submittal of a special form for review prior to completing an application.	New and renewal credit requests will both occur in the CloudCME portal. A “Basic Information” section will be completed first. This will be reviewed by OCME for alignment with our mission, functional capacity, prior compliance documentation (if applicable), and eligibility to certify for credit. Following this initial review, the full credit request application will be made accessible without the need to duplicate the previously completed information.

Streamlined Application Review

Before	After
OCME staff manually review each submission for compliance and quality, providing feedback to authors as needed. The application is then assigned to two to three subject matter expert reviewers to ensure content validity and lack of promotion or commercial bias resulting from any financial relationships of planning committee members.	With the new CloudCME portal, OCME staff will use Versa AI to assist in the analysis of all credit requests and thus be able to provide consistent and streamlined feedback, including augmented practice gap analysis, alignment of content with practices included in the gap analysis, alignment of objectives with ideal, achievable practices, budget concerns, and potential for commercial bias. This new augmented analysis is anticipated to shorten the timeline needed for revisions. The review process by faculty reviewers has also been innovated to facilitate the same, thoughtful review process in a shorter amount of time.

Publishing your Series Schedule

Before	After
Departments list their grand rounds schedules on their own websites (if desired). When OCME receives requests from learners about the schedule of a specific series, the request must be referred to the Administrator.	Departments can now choose to show their series schedules on a calendar on OCME's website automatically. (This is optional!) In addition, each session in the series can be pre-populated at the beginning of the year based on the frequency. This requires only a name change and assignment of faculty. Sessions no longer need to be created from scratch.

Automation of Faculty Disclosures and Peer Review (Mitigation of Relationships)

Before	After
Disclosure of financial relationships for presenters and planning committee members came from several sources: the old CE Portal, Qualtrics surveys, paper forms, and even email. When financial relationships were disclosed, requiring mitigation by way of peer review of content, presenters provided slides or other content via email that was forwarded to a peer reviewer with the disclosure information. Completion of peer review was documented on a paper form or via email to validate the presenter's ability to participate in the CE activity. The activity administrator was responsible for manually providing disclosure and presentation information, tracking the progress of reviews, and sending reminders when necessary.	Disclosure of financial relationships will be managed electronically for all activities in CloudCME. Disclosure information will be searchable for activity directors, planning committee members, and administrators. Mitigation of relationships will be managed within the CloudCME portal. Each disclosure will be valid for 12 months. Reminders to complete disclosures, uploads, and reviews, will now be automated. All reviews for an activity will be listed on a single page for your peer reviewers to more efficiently complete reviews. No more keeping track of emails!

Free Mobile Conference App

Before	After
Depending on the needs of a conference, various conference apps were utilized by multiple vendors, and usually just for the larger ones. Each one requires staff training, setup, faculty and learner training, and additional expense.	CloudCME comes with its own mobile app that allows faculty, staff, and learners to access the elements of a conference (schedules, bios, slides, handouts, check-in, credit claiming, evaluations, certificates, and more) from a consistent app available to ALL UCSF CE activities. The app is populated by information already in the CloudCME Portal and is ready to go on day one. *This feature will be rolled out for courses in early 2026 and for regularly scheduled series in summer 2025.*

Evaluations

Before	After
You were on your own to create and distribute evaluations.	The evaluation form has been shortened and designed to automatically include the series objectives for assessment every 6 months. Automated reminders to learners are available to complete evaluations. If you'd prefer to evaluate each session (with session objectives and presenters), please let us know.

Big Changes in Credit Claiming for Learners

Before	After
Learners claim credit through several methods: 1. Utilizing a link or QR code on a mobile device, enter their name, email, and profession and verify the number of hours. 2. Completing the credit information at the end of an evaluation survey. 3. Having an administrator send a report of credit claims, which could only be uploaded to the system by OCME staff.	Learners have new methods for claiming credits: 1. Claiming credit directly on the CE Portal using a unique 'activity code.' 2. Pairing their mobile phone with the system to text their attendance and automatically claim credit at the end of a session. **(OCME Recommended)** 3. Using the CloudCME mobile app, scanning a QR code at the end of a session or the beginning of a course ("check-in"). 4. Manually reported in the system by the administrator. (This is now possible directly without OCME intervention.)